



## Conferencing Packages

*We would like to thank you for considering Val du Charron for your function, meeting or conference. It is with great pleasure that we present you with an overview of our facilities and services.*



## SITE INSPECTIONS

*We welcome you to come and perform a site inspection should you wish to. Please contact us during the following times to set up an appointment.*

- *Monday to Friday 08:00 to 17:00*
- *Saturday and Sunday by appointment only*

*Yours in hospitality,  
Val du Charron Wine & Leisure Estate  
Tel: 021 873 1256  
Fax: 086 535 4922  
Email: [stay@vdcwines.com](mailto:stay@vdcwines.com)  
Website: [www.vdcwines.com](http://www.vdcwines.com)*

## BACKGROUND

With its unmistakable mountain views, the award-winning Val du Charron Wine and Leisure Estate is situated in the picturesque Bovlei, ten minutes from the town of Wellington and an hour's drive from Cape Town.

With a history of winemaking dating back to 1699 Val du Charron's wines are available worldwide but are best enjoyed surrounded by the vineyards themselves at one of the Estate's restaurants or from your own balcony at the 4 star Guesthouse or 5 star Coach house suites.



## CONFERENCE VENUE

### THE QUAGGAROOM

*With our cellar as the backdrop, a more unique venue you will not find for next meeting, conference or event!*

### SETUP & CONFIGURATION

*Boardroom – 25*

*Cinema – 50*

*Schoolroom – 50*

*Banqueting – 50*

*This room is air-conditioned and has a separate ablution facility.*

### CONFERENCE EQUIPMENT

*The following equipment is available:*

- *Screen (2m x 2m)*
- *Projector*
- *Flipchart with markers*
- *Copy and fax facilities available at an additional charge*
- *Free wifi*

### CONFERENCE PACKAGES

*Our conference room is available on an hourly rate of R250, half-day (4 hours) rate of R835 or full-day (8 hours) of R1500 which includes the room set up.*

## MEALS



*Our Grillroom restaurant provides breakfast, tea and coffee, lunch as well as dinner options seven days a week. We have a number of set menus to suit any budget for large groups but small groups (under 20 pax) are most welcome to dine a la carte.*



*Should guests wish to dine at Pizza Vista this is also an option subject to its opening hours.*

*For the conference room itself, a tea and coffee station can be provided. Prices indicated are per head.*

### **TEA AND COFFEE**

*Tea or Coffee (station is set up in the conference room with biscuits)*

*R27.50/head*

*Tea or Coffee (two sessions)*

*R55/head*



## ACCOMMODATION

### **THE GUESTHOUSE**

*16 four-star suites each with stunning views of the vineyards, garden and the Hawekwa Mountains. Accommodation is made up of one large family room, 12 double rooms and four twin rooms on a bed and breakfast basis with the option of dinner available.*



## THE COACH HOUSE

*Consisting of only three spacious suites, each with its own plunge pool and private patio with built in wood-burning fireplace, guests can unwind in their own space overlooking the majestic Winelands and mountains.*

- *6 pax queen/king beds*
- *Corporate bookings receive a 10% discount*
- *Full breakfast included*
- *Free WiFi*

## TEAMBUILDING

*Onsite activities at an additional charge:*

- *Wine tasting and sales*
- *Cellar tour*
- *The Theatre of Wine. A unique wine tasting experience.*
- *The Spa @ Val du Charron*
- *Pizza Vista Restaurant*
- *Wild Boar Mountain Bike trails*

*Activities within 10 kms of the venue:*

- *Horse riding*
- *Bontebok Ridge game reserve*

*Should you require additional information, we will happily compile it and the quotation for you.*

## TERMS AND CONDITIONS

*These conditions are necessary to ensure the wellbeing of our valued Guests and the orderly continuance of Val du Charron Wines (Pty) Ltd and VDC Eat (Pty) Ltd.*

*This signed agreement together with our guest house terms and conditions must be returned per fax or email to: Fax: 086 5354299 or Email: [stay@vdcwines.com](mailto:stay@vdcwines.com) together with your deposit slip as confirmation of your reservation.*

### **Booking & Payment Procedure**

- *All bookings are to be confirmed in writing and a written confirmation must be received from us. This can be done by email at [stay@vdcwines.com](mailto:stay@vdcwines.com) or faxed to 086 535 4922.*
- *Quotes are valid for 14 days, after which a deposit of 50% of the required venues fees is payable. Please use your surname and booking date as reference for all payments. Provisional bookings will be forfeited if the deposit is not received on time.*

### **Risk/Loss/Damages**

- *Val du Charron Wines (Pty) Ltd/VDC Eat (Pty) Ltd shall not be held liable for any interruptions of services (wifi, water, electricity or sanitary services) nor weather that impacts on the function.*
- *While precautions will be taken to ensure the safeguarding of your belongings, Val du Charron Wines (Pty) Ltd /VDC Eat (Pty) Ltd will not be liable for any loss or damage to any property whatsoever including but not limited to décor, props and valuables. All personal and valuable property must be removed during or directly after the function.*
- *Any items not removed within seven days of being placed in storage will be discarded. Val du Charron Wines (Pty) Ltd/VDC Eat (Pty) Ltd does not accept liability for loss or damage of any item during this period.*
- *Storage fees will be levied.*
- *Should the property of Val du Charron Wines (Pty) Ltd/ VDC Eat (Pty) Ltd, surrounding gardens, décor, rented items or napery be damaged by the client or client's suppliers during the set-up or break down operations at the function, the client shall be held responsible and will be billed accordingly.*

- *Val du Charron Wines (Pty) Ltd/ VDC Eat (Pty) Ltd, its employees or any person employed at any function will not be held liable for any loss or injury to persons, due to negligence or any other cause whatsoever.*
- *Clients take full responsibility for any breakages or damages at Val du Charron Wines (Pty) Ltd/ VDC Eat (Pty) Ltd.*
- *Val du Charron Wines (Pty) Ltd/ VDC Eat (Pty) Ltd will not be liable for any loss of property or injuries or loss of life.*
- *The venue is a NON SMOKING area.*
- *Val du Charron Wines (Pty) Ltd/VDC Eat (Pty) Ltd reserves right of admission.*

### **Furniture and Equipment**

*Val du Charron Wines (Pty) Ltd/ VDC Eat (Pty) Ltd provides its standard furniture and equipment (crochery, glasses, cutlery etc) at no extra charge. Please ensure that the equipment requested is satisfactory before your function. Any additional items that need to be supplied or hired are for the client's account.*

*Candles may not be placed directly on linen. Val du Charron Wines (Pty) Ltd/ VDC Eat (Pty) Ltd reserves the right to remove the candles if necessary. Candleholders should be wide enough to ensure no wax damage to any linen.*

*No permanent alterations are allowed. This includes nails and hooks in the walls as well as in the roof or frames. Any damage to Val du Charron Wines (Pty) Ltd/VDC Eat (Pty) Ltd property, not excluding linen, beyond reasonable wear and tear will be charged for accordingly.*



**Cancellations**

*In the event of non-payment of the deposit fee within the time agreed, Val du Charron Wines (Pty) Ltd/VDC Eat (Pty) Ltd is entitled to cancel a provisional booking without further notice or liability to the client/s.*

*In the event of non-payment in full of the pro-forma invoice within 7 (seven) days before the function, Val du Charron Wines (Pty) Ltd/VDC Eat (Pty) Ltd shall be entitled to cancel the entire event and booking without any refunds of amounts paid.*

*Val du Charron Wines (Pty) Ltd/VDC Eat (Pty) Ltd reserves the right to cancel any booking forthwith and without liability on its part in the event of any damage to or destruction of the venue by fire, or any other cause beyond the control of Val du Charron Wines (Pty) Ltd/VDC Eat (Pty) Ltd, which shall prevent it from performing its obligations.*

***The client must confirm the program of events for the day, menu, all changes and cancellations in writing. Should the client not show the full deposit will be forfeited.***

Signed: \_\_\_\_\_ Client

Date: \_\_\_\_\_

Signed: \_\_\_\_\_ Val du Charron Wines (Pty) Ltd / VDC Eat (Pty) Ltd

Date: \_\_\_\_\_