



Conference Contract



Conference Contract

BEFORE A FUNCTION OR CONFERENCE IS HELD AT VAL DU CHARRON, WE REQUIRE FROM YOU:

NAME OF COMPANY/CLIENT: _____
COMPANY REG/ID: _____
VAT NUMBER: _____
PHYSICAL ADDRESS: _____

CONFERENCING & EVENTS TERMS AND CONDITIONS

1. A 50 % deposit is required to be paid to the Val du Charron Wines/ VDC Eat (Pty) Ltd within 48 hours of making the provisional booking. Bookings are only confirmed once the deposit has been received, the contract signed and confirmation made in writing.
2. Deposits will only be refunded if a written cancellation is received at least (30) thirty days before the conference date.
3. All accounts including any other pre-arranged expenses are to be settled in full ten (10) days prior to the conference. Any outstanding amount on the account must be settled prior to departure.
4. All prices quoted are subject to change, provided that the client is informed of such changes at least thirty (30) days prior to a reserved booking.
5. The client will notify Val du Charron Wines/ VDC Eat (Pty) Ltd not less than fourteen (14) days prior to the conference, the confirmed number of delegates that will be attending. This will be the number used to finalize your catering and accommodation arrangements and pay the balance of your account.



Conferencing & Events Terms and Conditions

6. We reserve the right to cancel any booking forthwith and without liability on our part in the event of any damage or destruction of the venue by fire or any other cause, any shortage of labour or food supplies, strikes, lockouts or industrial unrest, or any cause beyond our control which shall prevent us from performing our obligations in connection with any bookings in our establishment.

7. Val du Charron Wines/ VDC Eat (Pty) Ltd does not accept any liability for loss or damage to any item of property of guests howsoever such loss or damage may occur.

8. Val du Charron Wines/ VDC Eat (Pty) Ltd do not accept liability for injury to you or your guests on the premises due to negligence, over-indulgence or any other cause.

9. Val du Charron Wines (Pty) Ltd/VDC Eat (Pty) Ltd shall not be held liable for any interruptions of services (Wi-Fi, water, electricity or sanitary services) nor weather that impacts on the function.

10. While precautions will be taken to ensure the safeguarding of your belongings, Val du Charron Wines (Pty) Ltd /VDC Eat (Pty) Ltd will not be liable for any loss or damage to any property whatsoever including but not limited to décor, props and valuables. All personal and valuable property must be removed during or directly after the function.

Any items not removed within seven days of being placed in storage will be discarded. Val du Charron Wines (Pty) Ltd/VDC Eat (Pty) Ltd does not accept liability for loss or damage of any item during this period. Storage fees will be levied. Should the property of Val du Charron Wines (Pty) Ltd/ VDC Eat (Pty) Ltd, surrounding gardens, décor, rented items or napery be damaged by the client or client's suppliers during the set-up or break down operations at the function, the client shall be held responsible and will be billed accordingly. The Company/Client takes full responsibility for any breakages or damages at Val du Charron Wines (Pty) Ltd/ VDC Eat (Pty) Ltd.

11. The venue is a NON-SMOKING area.

12. Val du Charron Wines (Pty) Ltd/VDC Eat (Pty) Ltd reserves right of admission.

13. In the unlikely event of there being a breach of this contract, requesting legal intervention, the party in breach will pay the attorney client fees associated with this intervention.

14. Agreement to changes of the above conditions will only be valid if in writing by both parties.

15. Interest will be charged at prime, as charged by First National Bank at the applicable time, plus 2% per month or part thereof for any amounts outstanding.

COMPANY/CLIENT:

Signature: _____

Date: _____